Mahinerangi Catchment Environmental Enhancement Fund Application Guidelines

Guidelines

These guidelines are intended to help you complete an application form for the Mahinerangi Catchment Environmental Enhancement Trust Fund. Following these guidelines will ensure you provide the necessary information to allow a fair and effective assessment of your application. If you have any problems completing your application, please contact the Trust's Chairperson, Mike Moeahu at TrustPower (021 224 1257 or mike.moeahu@trustpower.co.nz). Incomplete applications make it difficult to assess and potentially fund your project.

What is the

Environment Fund?

TrustPower was granted a Resource Consent for the Deep Stream Enhancement works on the Waipori Electric Hydro Power Scheme. A condition of this consent was for TrustPower to set up a fund of $100,000 for the purpose of restorative and / or conservation works within the general catchment area of the Waipori Hydro Electric Power Scheme.

What are the

Objectives of the Trust Fund?

The Trust Fund is available for charitable purposes and the Trust's objects require that the Trust Fund be expended on projects within the Lake Mahinerangi catchment area (which may include improved access to reserve areas, environmental education, animal and plant pest control, resource investigation and scientific study, restoration planting and recreation planning) and the surrounding wetlands and tussock lands including:

(a) To identify and evaluate areas within Lake Mahinerangi catchment area worthy of protection, restoration, improvement, creation, or procurement;
(b) In order to carry out objective (a) above, to negotiate, where appropriate, the protection, restoration, improvement, creation, or procurement of habitat with landowners and ensure the best possible public access to the Lake Mahinerangi catchment area; and
(c) Such further or other measures which, in the opinion of the Trustees will better provide for the Trust's objects.

Who can apply?

The Trust Fund is open to individuals, voluntary groups, landowners, community and conservation organisations, local Maori groups, schools, Universities, scientific research groups or any such organisations or groups that the Trust deems to be suitable applicants.

What type of

Funding is available?

The Trust may contribute funds in the calendar year that the funding is requested, either for capital or operational expenditure. The Trust may make a partial or full allocation dependant on the Trust's assessment.

What type of projects are
Eligible for Funding?

Your project may fit into one or more of the following categories. Tick the appropriate boxes on the application form, as this helps with the Trust's allocation of funding.
These projects must offer benefits including:

- Restoration and protection of existing native species or habitat;
- Improved water quality;
- Erosion prevention;
- Increased cultural and recreational values;
- Restoration planting;
- Animal and pest plant control;
- Resource investigation and scientific study;
- Recreation planning;
- Improved access to reserve areas;
- Environmental education.

Trust Fund Guidelines

How do I apply to the
Environment Fund?

The Trust Fund is open all year round for applications. Answer the questions on the appropriate application form as completely as possible.
Fill in the boxes, or write/type your answers on a separate piece of paper. Remember to attach extra information (quotes, photos, letters of support etc.) to make your project's details as clear as possible. Application forms are available from:

- TrustPower Otago Regional Office (03 4893339),
- Dunedin City Council Customer Service Agency (03 4774000)
- Clutha District Council Service Centre (03 4190200)
- The Chairperson via email - mike.moeahu@trustpower.co.nz
- or by visiting the following websites - **www.trustpower.co.nz** **or** **www.dcc.govt.nz**, **www.cluthadc.govt.nz**

How to apply

You can now apply to the Trust Fund all year round. The Trust Fund runs throughout the Trust's financial year from 1 April to 31 March of the following year. It is recommended that you contact Mike Moeahu (021 224 1257 or mike.moeahu@trustpower.co.nz) before applying.

How are
Applications assessed?

Applications are made to the Trust Fund every year. It is expected that more funding will be requested than is available. To ensure fairness and transparency, an assessment system is used to choose which projects are funded.
All applicants may be asked to be interviewed and a site visit by the Trustees may be undertaken to assess details of the proposed project.
It is a good idea to contact the Trust before filling out your application, as this will save you time and effort and allow the project to be discussed.
The Trustees meet every three months formally.
After applications are assessed by the Trustees, successful applicants will be notified within six weeks. The Trust reserves the right to accept or decline funding applications, with no rights of appeal or review.

When is a Decision made?

All applicants will be notified of the result of their application within six weeks of a decision being made. Once we receive your application, you will be notified when the decision on your project will be made or further information required.

Completing your application

Please ensure you:

- Read all questions carefully;
- Answer all questions on the application form provided;
- Fill out the application form, even if you include attachments;
- Use black ink to complete your form as the application will be scanned;
- Supply all information requested, including attachments photocopied onto A4 paper; and
- Keep a copy of the entire application for your records.

If you are unsure of anything when filling out the form, please contact Mike Moeahu (021 224 1257 or mike.moeahu@trustpower.co.nz) for assistance.

Sending in your application

Send your Trust Fund application to:

Mahinerangi Catchment Environmental Enhancement Trust Fund Application
TrustPower Limited
PO Box 184
Mosgiel

Or

Email it to
mike.moeahu@trustpower.co.nz

If you're successful...

There are several things the Trust requires from successful applicants. Each applicant must sign a funding agreement and abide by its terms and conditions, both those on the application form and in the Trust's letter of notification.
Projects must be completed within the same financial year in which they were approved.
Please note this in no way will prevent the sale of land.